

### STUDENT TRANSFER REQUEST FORM

The purpose of this application form is to seek a transfer of a student from his or her zoned school to another school under the jurisdiction of the Eastern School Board. The application will be considered in accordance with the policies of the Eastern School Board. The original form should be sent to the Principal of the requested school and a copy of this form shall be supplied to the principal of the school from which a transfer has been requested and to the School District Senior Education Officer.

*Name of Student*

*Telephone Number*

*Permanent Family Address (Including Postal Code)*

*Present School*

*Present Grade*

### STUDENT TRANSFER REQUEST INFORMATION

A student transfer is requested: -

English  
Early French Immersion  
Late French Immersion

*From: Assigned School*

*Program Grade Level*

English  
Early French Immersion  
Late French Immersion

*To: Requested School*

*Program Grade Level*

Rationale for Transfer Request: (A separate letter may be attached to this form)



**AUTHORIZATION**

<i>Parent /Guardian Signature or Student Signature if student is over 18 years of age</i>	<i>Date and Time Submitted</i>

<i>Principal's Signature</i>	<i>Date</i>
Transfer Accepted <input style="width: 100%;" type="text"/>	Transfer Denied <input style="width: 100%;" type="text"/>

**WHEN TRANSFER REQUEST IS PROCESSED, PLEASE DISTRIBUTE THE FOLLOWING COPIES:**  
 Original – School Principal – Requested School  
 Copy - School Principal - Zoned School  
 Copy - School Board Office (Senior Education Officer)