

Eastern School Board

November 9, 2005

1. OPENING

A meeting of the Eastern School Board took place on Wednesday, November 9, 2005, in the Avalon Room, Avalon West Regional Office, Spaniard's Bay. The meeting was called to order at 7:45 p.m. by the Chair, Mr. Milton Peach.

Members present: Mr. Ken Best
Dr. Edward Brown
Dr. David Dibbon
Mr. Chris Hammond
Mr. Melvin Lambe
Mr. Rick Martin
Mr. Jack Murphy
Mr. Milton Peach
Mr. Jerry Rice
Ms. Rosalind Robere
Mr. George Sheppard
Mr. Eric A. Snow
Mr. Derek Winsor

Absent with regrets: Dr. James Hearn

Also in attendance: Dr. Darin King, CEO/Director of Education
Mr. Darrin Pike, Assistant Director, Programs
Mr. Eric C. Snow, Assistant Director, Finance
Dr. Albert Trask, Assistant Director, Rural Schools
Ms. Mary Tucker, Manager of Communications
Ms. Gwen Hurley, Executive/Corporate Assistant

The Chair welcomed the public to the meeting.

2. APPROVAL OF AGENDA

There was a discussion on adding a privileged session to the agenda.

Motion: Moved by Ken Best, seconded by Melvin Lambe, that the meeting adjourn to a privileged session for the items requested. **The motion was lost.**

Motion: Moved by Derek Winsor, seconded by George Sheppard, that the agenda be approved. Carried.

3. CONSIDERATION OF MINUTES

Motion: Moved by Rick Martin, seconded by Jerry Rice, that the minutes of the School Board meeting of October 26, 2005, be adopted as presented.
Carried.

Motion: Moved by George Sheppard, seconded by Derek Winsor, that the minutes of the Annual General Meeting of October 26, 2005, be adopted as presented. Carried.

4. **BUSINESS ARISING**

4.1 **Newfoundland and Labrador School Boards Association (NLSBA)** The Chair suggested that, based on the presentation of Mr. Shortall previously, and the recommendations from the Director, that those recommendations be considered.

Motion: Moved by Jerry Rice, seconded by Eric A. Snow, that

- i. ESD be a full and contributing member of NLSBA since it has met the requirements put forth by ESD with respect to the budget and the Labour Relations position;
- ii. that ESD remit its portion of our financial contribution which is now anticipated by NLSBA; and
- iii. that ESD will take part in discussions at the BOG meeting in hopes of securing further support for our HR division, given the interest of the Minister of Education in providing funding to school boards, through the NLSBA, for the purposes of creating a collective bargaining position (or some likeness).

Carried.

4.2 **Visit from Minister of Education.** The Director advised that the new Minister of Education, Joan Burke, will be invited to attend the Board meeting in December to present on the accountability legislation.

5. **REPORT FROM COMMITTEES**

5.1 **Executive - November 1, 2005.** The Chair advised that although the Executive has the power of the Board, it would bring recommendations back to the Board when possible.

Motion: Moved by Derek Winsor, seconded by Chris Hammond, that the Board

hold a Christmas Dinner for Trustees and Administrative staff (at the board table) and guests. Carried.

It was the consensus of the Board that the Chair and Director will decide where and when this event will take place, suggesting that earlier in December would be preferable.

It was noted that Derek Winsor's name was left off the Executive Committee list.

Motion: Moved by Rick Martin, seconded by Jack Murphy, that the Board approve Committees 2005-06 and that the Board approve the appointment of Jerry Rice as Chair of the Education Foundation and Mr. Eric A. Snow as Vice Chair of the Education Foundation, as amended. Carried.

It was noted the Board committees will be activated in the very near future. It was the purpose of the committees to handle work on behalf of the Board, therefore if Trustees not on a committee wished an item added to a particular committee agenda, it could be done through the Director's Office or the Chair. To optimize Committee and Board time, It was agreed that only Committee members would attend Committee meetings.

5.2 **Planning & Priorities - November 1, 2005.** The Chair noted that it was the consensus of the Committee that the Vice Chair would be Chair of the Planning & Priorities Committee. The Director advised that the Planning & Priorities committee is the Executive Committee acting as a sub-committee of the Board and not in its Executive capacity, per By-Laws, section 10.

Motion: Moved by Derek Winsor, seconded by Eric A. Snow, that the Board approve the *Planning Considerations* document as a guide to the multi-year process. Carried, Mr. Brown abstained from voting.

Motion: Moved by Derek Winsor, seconded by Rick Martin, that the Board approve the *Multi-Year Plan Development Process* for 2005-06.

It was noted that the Consultant's Discussion Paper is not a Board document. It is only a starting point for moving forward with a multi-year plan, as provincially there may be funding available for capital construction in the next few years.

Motion: Moved by Ken Best, seconded by David Dibbon, to amend the motion to modify No. 5 "to bring to a closed session of the Board" and not "Planning & Priorities" Carried.

Motion: Moved by Derek Winsor, seconded by Rick Martin, that the Board approve the *Multi-Year Plan Development Process* for 2005-06 as amended. Carried.

It was agreed by consensus that the consultants will present their discussion paper to the Board at a separate privileged Board session before the December 7 regular board meeting. It would begin at 7:00 p.m. in St. John's. The Office of the Director will send out a reminder of the time, including the date and place.

6. **NEW BUSINESS**

6.1 **Divisional Overview - Rural Schools.** Dr. Trask provided an overview of the rural schools division.

Motion: Moved by Derek Winsor, seconded by Eric A. Snow that the meeting be extended by 15 minutes. Carried.

6.2 **Divisional Overview - Programs.** Mr. Darrin Pike provided an overview of the programs division for Eastern School District.

6.3 **Agenda Composition.** The Chair advised the Board on how the agenda is developed for each meeting. Mr. Peach reviewed each agenda item and explained what the function of each item would be.

i. It was noted that recommendations from committees will be the focus at each Board meeting.

ii. Correspondence will be provided for information only and will be referred to committees for any work arising from it.

iii. New business is for new items, brought forward from the CEO or Trustees. However notice of items for inclusion on the agenda may be handled by the Administration, if appropriate.

iv. Although an advance copy of Director's Report was requested, it was agreed to continue the current policy, since it typically contains information up to the day of the meeting and may sometimes be verbal.

6.4 **Constitution.** Article 4(a) Executive Committee allows for 7 members on the Executive including a Past Chair. Legal advice indicates that if there is not a past chair sitting on the Board, this position will not be filled.

7. DIRECTOR'S REPORT

The Director provided a verbal report, advising that there is government approval to proceed on the Leary's Brook extension, for which land is available. Dr. King also noted that the

Retirement Banquet for the Avalon East Region is planned for Tuesday, November 22, 2005 in St. John's, at the Delta Hotel.

8. ADJOURNMENT

The meeting adjourned at 10:40 p.m. on a motion by Ken Best.



**Multi Year Plan
DEVELOPMENT PROCESS
2005-06**

Approved by Board November 9, 2005

1. **CEO/Director to draft for the Planning & Priorities Committee:**
 - A Planning and Consultation Process
 - *Planning Considerations* to review in the development of a Multi-Year Plan
2. **Planning and Priorities Committee** to consider CEO/Director's proposal and prepare recommendation for Board
3. **Board considers recommendations on**
 - Planning and Consultation process
 - *Planning Considerations***And adopts final position**
4. **Consultants to revisit and finalize their Discussion Paper** based upon the Board's Planning Considerations.
5. **"Closed meeting of the Board"** to receive Consultant's Discussion Paper
6. **Planning & Priorities Committee** brings Consultant's Discussion Paper to Board for tabling.
7. **Discussion Paper is shared** with principals, school councils, and public by CEO/Director
8. **Public feedback** received on the Discussion Paper.
9. **CEO/Director facilitates public consultation** sessions to receive feedback on the Discussion Paper
10. **Draft Multi-Year Plan is prepared and presented** to Planning & Priorities Committee by CEO/Director.
11. **Whole-Board planning** on multi-year plan.
12. **Multi-Year Plan tabled** by planning and priorities committee.
13. **Notices of Motion are provided.**
14. **Board conducts public consultation** on Notices of Motion
15. **Board votes** on Notices of Motion
16. **Implementation of Plan**

Eastern School District
SCHOOL ORGANIZATION and RESTRUCTURING
Planning Considerations
Approved by Board Nov. 9, 2005

Through this school reorganization and restructuring process, the goal of Eastern School Board is to provide for educational programs and school facilities where all students receive the highest quality educational experiences possible, thus assisting them in achieving to the best of their potential.

The board recognizes that there are many factors which influence its ability to meet this objective, including:

1. Student enrollment. Student enrolment trends have a significant impact on a school's ability to offer quality programs, due to the corresponding relationship to course offerings, teacher allocations, and support staff assistance.
2. Grade Level Configurations. Various grade level configurations can optimize program offerings and the availability of resources for students.
3. Facilities. The age and condition of buildings, the potential for expansion, enrolment capacity, availability of regular and specialty instructional spaces, and accessibility are issues critical to educational delivery.
4. Transportation. Many transportation factors must be considered, including the distance and travel time, road conditions, and Government regulations on student bussing.

Each of these factors will be considered, within the context of the board's primary focus – student program availability - as part of the Board's multi-year plan for school reorganization and alignment.

Eastern School Board Committees 2005-06

*(Chair is ex-officio of all committees)
November 9, 2005*

Executive

Milton Peach, Chair
Jim Hearn, Vice Chair
Dave Dibbon
Rick Martin
Eric A. Snow
Derek Winsor

Finance

Ken Best
Chris Hammond
Jack Murphy
Jim Hearn
George Sheppard
Derek Winsor

Education Foundation

Jerry Rice, Chair
Eric A. Snow, Vice Chair
Melvin Lambe
New Vista Trustee
Rick Martin
George Sheppard

Programs

Ed Brown
David Dibbon
New Vista Trustee
Rick Martin
Rosalind Robere