

Eastern School Board

May 6, 2009

1. OPENING

A meeting of Eastern School Board took place on Wednesday, May 6, 2009, at regional office, Clarendville. The meeting was called to order at 7:30 p.m. by the Chairperson, Mr. Peach.

Members present: Mr. Milton Peach, Chair
Dr. Jim Hearn, Vice Chair
Mr. Ken Best
Ms. Anne Marie Furlong
Mr. Chris Hammond
Mr. Jeff King
Mr. Rick Martin
Mr. Jack Murphy
Mr. Jerry Rice
Mr. Eric A. Snow
Mr. Derek Winsor

Absent with regrets: Dr. David Dibbon
Ms. Rosalind Robere
Mr. George Sheppard

Also in attendance: Mr. Ford Rice, CEO/Director of Education (Acting)
Mr. Eric C. Snow, Assistant Director, Finance & Administration
Dr. Albert Trask, Assistant Director,
Rural Education & Corporate Services
Ms. Janet Vivian Walsh, Assistant Director, Programs (Acting)
Ms. Mary Tucker, Manager, Communications
Ms. Gwen Hurley, Executive/Corporate Assistant

Mr. Peach welcomed both Ford Rice, acting CEO/Director of Education and Janet Vivian-Walsh, acting Assistant Director of Education, Programs, to the meeting.

The Chair noted that this is the first public meeting since the passing of Trustee Melvin Lambe, and asked for a moment of silence in his honour.

2. ADOPTION OF AGENDA.

Motion: Moved by Jack Murphy, seconded by Chris Hammond, that the agenda be accepted as presented. Carried.

3. **CONSIDERATION OF MINUTES**

Motion: Moved by Derek Winsor, seconded by Jack Murphy, that the minutes of the Board meeting of March 4, 2008, be adopted as presented. Carried.

4. **BUSINESS ARISING**

4.1 **Annual General Meeting of Newfoundland and Labrador School Boards Association**

With the passing of Melvin Lambe, a 5th voting delegate for the AGM of NLSBA was needed.

Motion: Moved by Rick Martin, seconded by Jeff King, that Dr. Jim Hearn be selected as the 5th voting delegate for NLSBA AGM. Carried.

It was suggested and agreed that Melvin Lambe would be nominated posthumously for the Honorary Membership Award for NLSBA. The Office of the Director would investigate this and submit the nomination if appropriate.

The Board was informed that two Trustees from this Board would be running as candidates for the President of NLSBA.

Motion: Moved by Ken Best, seconded by Rick Martin, that the Board decide, by secret ballot, which candidate would be endorsed by the Board. Motion defeated.

Both Trustees were wished well in the election.

5. **REPORT FROM COMMITTEE**

5.1 **Finance & Property – March 18, 2009.** It was noted that the first two recommendations had gone to Executive for approval at an earlier date.

It was suggested that the application to Government for the extension to the stage area at Roncalli High include wheelchair accessibility.

Motion: Moved by Eric A. Snow, seconded by Jim Hearn, that the *small to medium capital projects*, as presented, be accepted by the Board and recommended to Government for approval. Carried.

Finance & Property - April 29, 2009

Motion: Moved by Eric A. Snow, seconded by Jack Murphy, that the Board accept the Board Trustee Expense Report format as presented with the understanding that future reports will include all requirements outlined in the policy. Carried.

Motion: Moved by Eric A. Snow, seconded by Derek Winsor, that Policy BIDA – Trustee Entertainment Expense be amended to have the last item under “Section 1.3 – Responsibilities” read:

It is the responsibility of the Director/CEO to

“submit a quarterly report of entertainment expenses to the Board of Trustees, through the Finance & Properties Committee. The report will reflect all entertainment expenses of the Chair and will segregate amounts claimed for alcohol.”

Carried.

Motion: Moved by Eric A. Snow, seconded by Derek Winsor, that the Board accept the management letter as presented. Carried.

Motion: Moved by Eric A. Snow, seconded by Jim Hearn, that the Board accept the quarterly financial report, including budget revisions, for the nine month period ending March 31, 2009. Carried.

5.2 Executive – March 18, 2009. These minutes were distributed for information purposes only. Noted corrections to the minutes will be brought to the Committee for adjustment.

5.3 Programs – April 30, 2009. It was agreed that these minutes would be entertained at this meeting. It was also suggested and agreed that the Committees would provide highlights of the amendments of policies in the future.

Motion: Moved by Ken Best, seconded by Jerry Rice, that the Board approve amendment to Policy IHAH: French Education. Carried.

Motion: Moved by Ken Best, seconded by Jerry Rice, that the Board approve amendment to Policy IHBIA: Kindergarten Registration. Carried.

Motion: Moved by Ken Best, seconded by Rick Martin, that the Board approve amendment to Policy GCE: Recruitment/Selection/Employment/Reassignment of Teachers. Carried.

6. CORRESPONDENCE

- 6.1 **Minister of Education.** Correspondence regarding School Board elections was distributed for information purposes, noting the next election is November 3, 2009.
- 6.2 **Minister of Education.** Correspondence regarding reimbursement of dependent care expenses was distributed for information purposes. It was noted that NLSBA is pursuing this issue to get clarification. It was also noted that, if this expense is needed, receipts are necessary for reimbursement. Prior approval will be needed before payment of these expenses.

7. NEW BUSINESS

- 7.1 **Eastern Education Foundation.** Mr. J. Rice updated members on the activities of the Foundation, reminding Trustees of the annual golf tournament set for June 18 at Glendenning Golf Course.

7.2 Programs Committee – Additional Member

The Chair noted that as a result of the recent passing of Melvin Lambe, there is a vacancy on the Programs Committee.

Motion: Moved by Chris Hammond, seconded by Eric A. Snow, that Anne Marie Furlong be appointed to Programs Committee for the 2009. Carried.

7.3 Newfoundland and Labrador School Boards Association (NLSBA)

- i. **Report on Board of Governors Meeting – April 29, 2009.** Highlights were provided by Mr. F. Rice. The Director advised that ESD will be responsible for the program for the CSBA 2010 in St. John's, including the opening ceremonies.

ii. **NLSBA Budget 2009-10.**

Motion: Moved by Jim Hearn, seconded by Eric A. Snow, that NLSBA Budget 2009-10 be approved. Carried.

Jim Hearn, Eric A. Snow, Jeff King, and Derek Winsor expressed interest in attending CSBA 2009 in Halifax. Each was to advise the Office of the Director if they wanted registration forwarded on their behalf.

8. DIRECTOR'S REPORT. Mr. F. Rice provided highlights for the past month.

It was agreed that Mrs. Madonna Lambe, widow of Melvin Lambe, would be invited to the Burin Region retirement banquet for a special presentation.

9. ADJOURNMENT

The meeting adjourned at 9:20 p.m. on a motion by Jerry Rice.