

# Eastern School Board

*February 3, 2010*

## 1. OPENING

A meeting of the Eastern School Board took place on Wednesday, February 3, 2010 at District Conference Centre, St. John's. The meeting was called to order at 7:30 p.m. by the Chair, Milton Peach.

Members present: Mr. Milton Peach, Chair  
Mr. Ken Best  
Mr. Jack Cumben  
Mr. Fred Douglas  
Mr. Darrin Feehan  
Ms. Anne Marie Furlong  
Mr. Chris Hammond  
Dr. Jim Hearn  
Mr. Des Linehan  
Mr. Rick Martin  
Mr. John McCarthy  
Mr. George Sheppard  
Mr. Eric A. Snow  
Mr. Derek Winsor

Absent with regrets: Mr. George Joyce (Regrets)

Also in attendance: Mr. Ford Rice, CEO/Director of Education  
Mr. Allister Dyke, Assistant Director of Education, Human Resources  
Ms. Janet Vivian Walsh, Assistant Director of Education, Programs  
Dr. Albert Trask, Assistant Director of Education, Rural Education & Corporate Services  
Ms. Karen Legge, Director of Financial Services/Comptroller  
Ms. Mary Tucker, Communications Manager  
Ms. Maureen Sheppard, Executive/Corporate Assistant

Mr. Peach welcomed members of the Kenmount Heights subdivision, and extended the Board's condolences to Trustee Furlong on the loss of her father-in-law. A thank you card to trustees from Ms. Furlong was read to the meeting.

## **2. ADOPTION OF AGENDA**

It was moved by Chris Hammond, seconded by E. Snow, that a Report from the Education Foundation be added to the agenda.

It was noted that the Business Arising item – Paradise rezoning, would be reported under the Planning & Priorities Committee Report. In deference to the members of the public present, it was agreed that this report would be moved forward on the agenda to the first Committee report.

**Motion:** Moved by Darrin Feehan seconded by Chris Hammond and carried that the agenda be approved as amended.

## **3. CONSIDERATION OF MINUTES**

**Motion:** Moved by Eric A. Snow seconded by Fred Douglas and carried that the minutes of the School Board meeting of December 3, 2009, be adopted as presented.

## **4. BUSINESS ARISING**

### **4.1 Paradise Rezoning**

This was deferred to the report of the Planning & Priorities Committee.

## **5. REPORT FROM COMMITTEES**

### **5.1 Planning and Priorities – January 27, 2010**

#### **5.1.1 Catchment Area – Paradise Elementary/Holy Family**

Dr. Hearn reported on discussions held and feedback received pertaining to the catchment areas for the Town of Paradise.

**Motion:** The following motion was put forward by Dr. Hearn seconded by Fred Douglas

**WHEREAS** the Eastern School District is committed to providing the best possible educational programs for students; and

**WHEREAS** a reorganization of school catchments areas in the Town of Paradise is required due to new construction to achieve that objective,

Based on a thorough review of the catchment areas and feedback received from the school community and school councils,

**BE IT THEREFORE RESOLVED** that:

- The catchment areas of the three schools in Paradise, i.e. Paradise 1, Paradise 2, and Holy Family School be rezoned effective September 2010 as reflected in the revised school catchment zones as distributed.

Following discussion relative zoning for the Town of Paradise and the deadline for feedback on zoning for the Kenmount Terrace catchment area, the motion seconder (F. Douglas) moved

**Motion to Table:** that the recommendation be tabled until full consultation had been completed. This was seconded by Ken Best and was non debateable.

The Director noted that the staffing process for the new schools was underway, and that a decision would have to be made by March 3<sup>rd</sup> at the latest.

The motion to table was carried with one vote against (D. Winsor).

## **5.2 Executive – December 21, 2009**

### **5.2.1 Disposition of Former United Church Property – Grates Cove**

The minutes reported that approval was granted to sign off on the Deed of Confirmation and Deed of Conveyance relative to the former United Church property, Grates Cove.

## **5.3 Executive – January 26, 2010**

### **5.3.1 Guidelines for Trustee Travel and Entertainment Expenses.**

The minutes reported that revised administrative regulations for Trustee Travel and Entertainment Expenses were approved by the Executive Committee and presented to the School Board for information.

### **5.3.2 Office Space – Eastern School District**

The minutes reported that a decision was made that the new Minister of Education be written and the detail on District Office relocation be resubmitted. A copy of this correspondence would be communicated to the School Board.

**5.4 Finance – December 3, 2009** – The minutes were presented as information.

**5.5 Finance – January 26, 2010**

**5.5.1 Quarterly Financial Report for the period ending December 31, 2009**

**Motion:** It was moved by E. Snow seconded by Dr. Hearn and carried that the Budget Status Report and revised budget for the six months ended December 31, 2009, be accepted by the School Board.

**5.5.2 Easement for New School in Placentia**

**Motion:** It was moved by E. Snow seconded by D. Linehan and carried that the School Board approve the easement for Laval property as requested by Newfoundland Power.

**5.5.3 Deed of Confirmation – Property/Champneys East**

**Motion:** It was moved by E. A. Snow seconded by D. Winsor and carried that the School Board sign the Deed of Confirmation for the Champneys East property.

**5.5.1 Acceptance of Minutes**

**Motion:** It was moved by R. Martin, seconded by D. Linehan and carried that the minutes be accepted with the notation that Mr. Des Linehan was present at the January 26<sup>th</sup> meeting.

**5.5.4 Land Adjacent to Pearce Junior High**

A consensus was reached by the Finance & Properties Committee that the Director, School Board trustee for the area, and certain staff members would meet with Town representatives to review the plans for the area adjacent to Pearce Junior High. A report would be brought back to the next meeting of the Finance & Properties meeting and a recommendation brought to the next School Board meeting.

**5.6 Programs – December 3, 2009** – The minutes were presented for information.

**5.7 Programs – January 20, 2010**

**5.7.1 Student Registration & Transfers Policy**

**Motion:** It was moved by K. Best seconded by D. Winsor and carried that the Student

Registration & Transfers Policy be approved as presented.

### **5.7.2 Critical Incidents Policy**

**Motion:** It was moved by K. Best seconded by R. Martin and carried that the current Traumatic Events Policy (J-JLDD) be replaced by Policy (J-JLDD) Critical Incidents Policy and approved as presented.

### **5.7.3 Full Day Kindergarten**

**Motion:** It was moved by K. Best seconded by G. Sheppard and carried that a letter be forwarded to the Minister of Education, expressing Eastern School District's interest in being part of Government's plan if they should implement a pilot for full-day Kindergarten.

## **6. NEW BUSINESS**

### **6.1 Education Foundation Meeting**

The minutes of the December 14<sup>th</sup> meeting, a listing of scholarship winners and a listing of school grants awarded before Christmas were presented for information. The Foundation will work to create a new three year strategic plan. The annual golf tournament will take place in June and all trustees were encouraged to participate. The minutes will be distributed regularly at future School Board meetings.

### **6.2 Update – Prioritized Capital Projects**

The prioritized capital project listing was presented for information. Staff were asked that consideration be given to:

- a) ensuring that renovations to St. Anne's take place prior to September, or cause the least disruption possible;
- b) providing appropriate cafeteria facilities for the additional students slated to attend that school;
- c) keeping accessibility in mind when renovations are completed in areas outlined in the capital projects, particularly with washrooms and in providing accessibility (Elevator/lift) to St. Edward's School, Kelligrews.

### **6.3 Professional Development Session**

A professional development session will be held on February 5<sup>th</sup>, 2010, beginning at 6:00 pm. Trustees were asked to bring the binders provided at the first PD session. A listing of Board policies will be provided.

**7. INFORMATION ITEMS**

Information was provided on the meetings held with the Atlantic School Boards Association Conference held in Prince Edward Island January 28-30, 2010.

**8. DIRECTOR'S REPORT**

The Directors report was presented for information.

**9. INFORMATION SESSION**

An information session for the full Board on the review of the catchment areas for Paradise 1, Paradise 2, and Holy Family Schools was scheduled for February 26<sup>th</sup> at 7:30 pm.

**10. ADJOURNMENT**

**Motion:** It was moved by Dr. Hearn, seconded by E. Snow that the meeting move to closed session at 9:15 p.m.