

## Use of Instructional Time

### Policy Statement

The Eastern School Board will maintain the integrity of instructional time requirements for schools in the educational process while balancing the value of co-curricular, extra curricular, and enrichment activities.

### Rationale

There are many demands and pressures being placed upon the amount of time which is available during the instructional day and the instructional year. With these competing demands and pressures, it is extremely important that the instructional day and the instructional year be protected in terms of what activities or programs are permitted to encroach upon the time dedicated to the process of teaching and learning.

### Scope

This Policy shall apply to all schools and all activities which impact on the normal schedule of instruction in schools within the Eastern School District.

For the purpose of this policy, *Activities and Learning Experiences* are defined as school-wide, multi-class or individual class activities which impact on the normal instruction schedule of schools.

### Procedures:

1. The Eastern School District will establish Administrative Regulations that govern the application of this policy.
2. The Administrative Regulations will be reviewed by the CEO/Director of Education in collaboration with the District Administrative Staff.
3. *Activities and Learning Experiences* shall be chosen to support the curriculum outcomes or Essential Graduation Learnings (EGLs).
4. *Activities and Learning Experiences* should take into consideration the impact on other areas of the curriculum.
5. The Principal must monitor the degree to which *Activities and Learning Experiences* are impacting on the total academic performance of the students.
6. Schools must set reasonable limits for the amount of instructional time used for *Activities and Learning Experiences*.

7. Schools must exercise due vigilance against intrusions on instructional time for activities which are not school directed activities.
8. Groups, whose purpose is non-educational, shall not be permitted to interfere with instructional time.
9. Schools must obtain District approval for any school or grade level shutdowns.
10. The daily minimum number of hours of instruction for students in Grade 1 to Level III is five (5) hours.